

TREAT-NMD

Guidelines for application of endorsement from TREAT-NMD

Version 2

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Scope:

This document is intended to provide organisations who want to apply for TREAT-NMD endorsement with information about the endorsement criteria and process.

Rationale:

To ensure TREAT-NMD are endorsing high quality educational events in the neuromuscular community.

What organisations are eligible to apply?

- A university or hospital department
- A scientific medical society
- A national medical association
- A professional congress organiser
- Not for profit and charitable organisations
- Applications by other types of providers will be considered on a case by case basis

What educational events do TREAT-NMD endorse?

- Live education events – Delegates will participate in person on-site, or via telecommunications as the event is taking place. Webinars also constitute a live education event.
- E-learning material – accessing educational material online at a time convenient to learners
- Blended learning – educational material that means a delegate participates in a live education event and then completes an E-learning module as part of the programme.

General principles:

TREAT-NMD provides endorsement for medical education in the form of meetings/events of the highest quality within the neuromuscular community, thus supporting the best and most up-to date patient care globally. In order to guarantee we are endorsing high-level education, TREAT-NMD have set the following principles:

1. Commercial influence and bias

- The education provided must be free of any commercial influence or bias
- The education provided must be free of any form of advertising
- Funding ideally should be under the form of an unrestricted educational grant
- Educational events should be funded by more than one organisation
- Meetings must not be 'closed' invite-only events; participation must be open through registration and/or an application process.

2. Learner's needs and objectives

- Learning objectives and desired outcomes must be clearly defined

3. Conflict of interest and resolution of conflict of interest

- Conflicts of interest will need to be disclosed by the organisation/scientific committee and the faculty

Application process

- Organiser must submit their applications [here on the TREAT-NMD website](#) and provide any additional information by email to info@treat-nmd.org.
- Applications must be submitted six months before the event takes place.
- The application review process will take a minimum of four weeks to complete.

- TREAT-NMD Education Committee will assess the application in line with its core principles and values, to make sure the event is fair, impartial and reasonable in content.

What endorsement Includes:

- If endorsement is granted you will be allowed the use of the logo 'endorsed by TREAT-NMD'.
- An awareness raising article published in the monthly TREAT-NMD newsletter.

What endorsement does not include:

- Endorsement does not indicate endorsement of any publication from the meeting.
- TREAT-NMD bears no legal or financial responsibility.
- The logo should not be used for subsequent events unless approval is explicitly given. Requests should be submitted on a case-by-case basis.